



VOLUNTEER APPLICATION

*** REQUIRED FIELDS**

TELL US ABOUT YOURSELF

First Name*	Middle Initial*	Last Name/Maiden Name/AKA/none*
Name preferred to be used		Birthday
Address*		City/State/Zip*
E-mail:		
HOME Phone*:	CELL Phone*:	
Church/Organization:		City:
1) How did you learn about our volunteer program?		
2) Why are you interested in volunteering here?		
3) Have you been convicted of a felony in the last 10 years*?		
a.) <i>If yes, please state date, offense & city/state of offense: (this will not necessarily keep you from volunteering)</i>		

****NOTE: BACKGROUND CHECKS ARE REQUIRED FOR ALL VOLUNTEERS**

FORMER ADDRESS

Please list former addresses or places of residence in the last 10 years:

EMPLOYMENT INFORMATION

Current/most recent employer & address:

Position: _____ Date employed: _____ RETIRED

STUDENT'S INFORMATION

Current School:

Student of: _____ Current or Graduation Year: _____

VOLUNTEER EXPERIENCE

Agency	Activity	Dates

To the best of my knowledge, the above information is true and is submitted voluntarily. This information may be used and disclosed for Shepherd's House purposes. I realize as a volunteer I am not paid for my service, and am not covered under worker's compensation. I agree to comply with all guide-lines, rules and procedures.

SIGNATURE OF APPLICANT

DATE

PLEASE COMPLETE PAGE 2 TO PROVIDE DETAILS ABOUT YOUR VOLUNTEERING INTERESTS. THANK YOU!

-Complete sections below based on your interest. Choose at least one-

<input type="checkbox"/> COURT-ORDERED COMMUNITY SERVICE <i>(maintenance & adult shelter service only)</i>	
• Court, Probation Officer & Phone Number:	
• Offense(s) causing community service:	# of hours needed & by when:
<input type="checkbox"/> MEAL PROVIDER	
• Meal @ 7:00 AM	Breakfast M T W TR F SA SU
• Meal @ 5:00 PM	Dinner (not daily) M T W TR F SA SU
<input type="checkbox"/> ADULT SHELTER VOLUNTEER <i>servicing single men & women</i>	
• What days/shifts are you available to volunteer?	1:00-5:00 AM / 5:00-8:00 AM M T W TR F SA SU
•	5:00-9:00 PM / 9:00 PM-1:00 AM
• Are you able to volunteer at the last minute should someone not show for their shift?	YES / NO
<input type="checkbox"/> FAMILY SHELTER VOLUNTEER <i>servicing families with children</i>	
• What days/shifts are you available to volunteer?	1:00-5:00 AM / 5:00-8:00 AM M T W TR F SA SU
•	5:00-9:00 PM / 9:00 PM-1:00 AM
• Are you able to volunteer at the last minute should someone not show for their shift?	YES / NO
<input type="checkbox"/> FAITH & SERVICE VOLUNTEERS **PASTORAL LETTER OF REFERENCE FOR NON-PASTORS IS REQUIRED**	
Circle area(s) of service:	Bible Study Worship/Music Prayer Other:
<input type="checkbox"/> GENERAL VOLUNTEER/OTHER <i>(please specify)</i>	

**PLEASE CHECK WHICH AREAS YOU ARE WILLING & ABLE TO VOLUNTEER YOUR SERVICE.
THANK YOU!**

ADMINISTRATION (daytime)

- Answering telephone
- Inventory donated items
- Mailings
- Word processing/Data entry
- Administrative assistant
- Other _____

FAITH-BASED PROGRAMS

- Bible study leader
- Music
- Other _____

ANIMAL/PET CARE

- Kennels (outside)
- Other _____

TECHNOLOGY

- Computer repair/maintenance
- Web site maintenance/design
- Graphics/design
- Other _____

FINANCES/COMMUNICATION

- Make phone calls for annual auction
- Donor management
- Fundraising
- Liaison between The Haven & others
- Grant support
- Other _____

IN-KIND DONOR

- Inventory our Wish List items (daytime)
- Provide critical needs on occasion (milk, soap, PBJ, etc.)

HOUSEKEEPING

- Laundry instruction (How to sort; wash)
- Other _____

KITCHEN/FOOD

- Provide bagged lunch
- Meal donor
- Kitchen assistance
- Other _____

FACILITY

- Electrical
- Gutters/downspouts
- Roof
- Heating/cooling
- Plumbing
- Windows
- Exterior siding
- Carpeting/flooring
- Painting
- Lawn care - cutting/weeding/waste removal
- Snow removal
- Parking lot maintenance
- Construction
- Security
- Other _____